

Chanakya National Law University, Patna.

STAFF ORIENTATION PROGRAM

The orientation program presupposes that the staff (Teaching & Non-Teaching) have all capacity and competency in their respective domain. Each individual has his/her own speciality. They join the organisation, of course as employee. They render services as per their education, training, quality, attitude and aptitude. Some are missionary/passionate to their duties and take responsibility of the assigned task. But many others have only one goal 'earning'-availing all rights and facilities in the employment. The organisational goal is shadowed with the personal short-cut ambitions. This has reducing impact on the 'stake holders' in their quality, creativity, confidence, moral, and ultimately the entire environment-dullness prevails, jealousy & rivalry crop up, finally JUGAD becomes the easy means of personal success. Of course everyone dislike this ambience, condemn and express anguish but inside story is different. The Head of the organisation is embarrassed but there is no option other than to remain a silent spectator.

In this scenario, the CNLU-IQAC takes its initiative to orient the staff (Teaching & Non-teaching) together for better communication, understanding, cooperation, inter-personal relation 'between and amongst' the staff, and Coordination with the Head of the Institution, in order to achieving the goal of 'Harmonious Development' of the University.

The IQAC proposes to organise one day, TOP (Teacher Orientation Program), TRP (Teacher Refresher Program) and SOP (Staff Orientation Program) for Non-Teaching Staff. In the Academic session 2020-2021, the TOP is going to be organised on 6th July 2020 (10:00 AM –1:00PM) and SOP at 2:00PM -5:00PM. For non-teaching staff of CNLU in the moot court hall. The TRP (Teachers Refresher Program) shall be organised in the last week of every month to orient as well as refresh in the academic subjects. TOP &SOP shall also be organised every month in order to follow up the progress.

The IQAC takes initiative to request all faculty members, non-teaching staff as well as Committees in the beginning of the session to submit their visionary suggestions regarding the developmental policy of the University, in the beginning of the session. Their suggestions shall be put for discussion in IQAC under the Chairmanship of the Vice-Chancellor .After the approval, it shall be

uploaded on our website as per the mandatory guidelines of UGC, NAAC, and NIRF. There will be recurring meeting every month to assess and follow up the progress of the Annual vision Plan (AVP)

Prof. S C ROY: Coordinator-IQAC

Teacher's Orientation Program (TOP)

Schedule Program:

Monday, the 6th July, 2020

(10AM -1:00PM)

Venue: MOOT COURT HALL, Hall no: 7

Theme:

“Duties and Responsibilities of Teachers Towards University”

(Students, Staff and Inter-personal)

10:00AM -10:15AM: Objectives of TOP: Prof. S.C.Roy, Coordinator: IQAC

10:15A.M.-10:30 A.M: Inauguration Address: Justice (Mrs) Mridula Mishra.,
Vice-ChancellorCNLU.

10:30A.M.-11:00A.M.: Key Note Address: Prof Dr. Anirudh Prasad, CNLU.

11:00AM-11:15AM: Tea Break

11:15 AM-12:45 PM: Discussion Session

Moderator: Prof S C ROY,

12:45PM -12:50 PM: Concluding Remarks: Shri M P Srivastava (Registrar)

12:50-PM -1:00PM: Report on proceedings

Vote of Thanks.

Program Coordinator & Rapporteur: Ms. Preety Anand, Assistant Professor
CNLU.

Note: Compulsory Participation for all teachers

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STAFF ORIENTATION PROGRAM

(Non-Teaching Staff)

Schedule Program

(2:00PM-5:00PM) in Hall no-7 CNLU

Monday, the 6th July 2020.

Theme:

“Duties and Responsibilities of Non-Teaching Staff Towards University”

(Faculty, Students, Inter-personal)

2:00PM -2:15PM: Objectives of SOP: Prof. S.C.Roy, Coordinator: IQAC

2:15PM.-2:30 PM: Inaugural Address: Shri M P Srivastava, Registrar CNLU

2:30PM-3:00PM: Key Note Speaker: Dr Dipankar Srigyan, Assistant Registrar,
Aryabhata Knowledge University (AKU) Patna.

3:00PM.-2:15PM: **Tea Break.**

3:15PM- 4:45 PM: Discussion session: Moderator: Ravi Kant Diwakar (FO)

4:45 PM-5:00 PM: Report on Proceedings

Vote of Thanks

Program Coordinator and Rapporteur: Ms Kirti, Assistance Professor CNLU

Note: Compulsory Participation for all Non-Teaching Staff